



PennState
York

Dual Enrollment Program FACT SHEET

york.psu.edu/admission/apply/dual-enrollment

What is the Dual Enrollment Program?

The Penn State York Dual Enrollment program enables qualified high school students to take college courses at a reduced rate of tuition and simultaneously earn college and high school credits while still in high school. The program is open to high school juniors and seniors, who have a **minimum cumulative grade-point average (GPA) of 3.0**. Acceptance to the program will be based on multiple factors, including GPA trajectory, high school attendance, and guidance counselor recommendation.

Cost:

High school students enrolled in the Penn State York Dual Enrollment Program will receive a **50 percent tuition discount for no more than two classes per semester (8 credit maximum)** over the course of their four semesters of eligibility.

- Students taking more than 8 credits per semester must pay full tuition for additional classes.
- Additional costs include books and fees.
- Financial aid is not available for dual enrollment participation.
- Questions regarding tuition bills should be directed to the Bursar's office at 717-771-4122.

New Dual Enrollment Students:

The following materials must be received by the admissions office from the high school guidance office no later than July 1 for the fall semester, and December 1 for the spring semester, in order for new students to be eligible for dual enrollment program participation. Documentation must be sent in one complete package as per the following: scanned and emailed to cob165@psu.edu, mailed to Christina Lee, Admissions Office, 1031 Edgecomb Avenue, York PA 17403, or faxed to her attention at 717-771-4005. Fax cover sheets should be labeled **Dual Enrollment Student Documentation**.

1. The completed fillable **Penn State York Dual Enrollment Form and Contract**, signed by the student, parent/guardian, and high school guidance counselor. This form can be found on our website, and must be completed online, printed, and signed before submission. Handwritten contracts will NOT be accepted.
2. **Official high school transcript**
3. **Standardized test scores** (one or more of the following: **SAT (recommended)**, ACT, PSAT, PSSA or Keystone Exam)
4. **Letter of recommendation** from the student's high school guidance counselor. Once documents have been received and processed, **eligible students will be notified of approval to participate and emailed a link and detailed instructions regarding setting up their Penn State access account online. Only after activating their access account, should students contact the admissions office to schedule a class registration appointment.**

Returning Dual Enrollment Students:

A student can remain in the program as long as a grade of **C or better is earned for each college course taken while still in high school**. Students who have successfully completed Penn State York dual enrollment classes previously **must schedule classes through the admissions office**. If a returning dual enrollment student registers for a course without meeting with an admissions counselor prior to semester start, or has not met the minimum grade requirement for program participation, that student may be dismissed from the program.

Registration Process:

Students interested in participating in dual enrollment must meet with an admissions counselor at Penn State York in order to register for classes. Dual enrollment appointments are scheduled beginning in **July** for the fall semester, and **November** for the spring semester. Classes are available on a first-come, first-served basis. **A list of available classes will be posted on our website four to six weeks prior to the start of each semester:**

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