

Graham Fellows Program for Entrepreneurial Leadership Penn State York Application and Requirements

Mission Statement: The Graham Fellows Program for Entrepreneurial Leadership (Graham Fellows Program) prepares students for their professional careers, equipping them with the knowledge and skills to become innovative leaders within a collaborative environment.

**PREFERRED application deadline is October 1, 2023.
Students may apply after the deadline pending availability.**

Application Process – Complete the following steps in the order listed below:

1. **Complete the required documents listed below and submit them to the Graham Fellows Program in the Graham Center for Innovation and Collaboration (The Graham Center) or email to - grahamcenter@psu.edu**
 - a. Application – Must be a York campus student in good standing to submit the Graham Fellows Program application. Keep the first two pages of this application for your records.
 - b. Résumé - Should be one page in length.
 - c. Writing Sample - Essay on applicant's perspective of entrepreneurial leadership and what skills they possess that will assist them in developing leadership skills. (Roughly 500 words)
 - d. Academic Excellence - Current overall grade-point average (GPA) of 3.0 or higher. (Probationary status may be issued to freshman and transfer students)

2. **Meeting with Advising and Career Development** (located in the Main Classroom Building)
 - a. Schedule an appointment with a member of the Advising and Career Development team in person or at 717-771-4053.
 - i. Meet with a member of the Advising and Career Development team.
 - ii. Complete résumé review and updates.
 - iii. Participate in a mock interview.

3. **Meeting with the Graham Fellows Program Director**
 - a. Schedule an in-person meeting. grahamcenter@psu.edu or 717-771-8407.
 - b. Review application materials.
 - c. Review Graham Fellows Program requirements.
 - d. Review and sign the Photo Release form.

Program Requirements to become a Graham Fellow

1. Complete a degree from Penn State. (Any major or campus)
 - a. Cumulative GPA must remain 3.0 or higher.
2. Complete three Graham Fellows Program aligned courses. (See course listings)
3. Participate in one Graham Fellows Program for Entrepreneurial Leadership Orientation.
4. Participate in one Business Etiquette training.
5. Participate in one approved Emotional Intelligence training.
6. Complete the How to Write a Cover Letter training session.
7. Attend three approved Speaker Series events or business tours per year.
8. Attend one professional networking event.
9. Meet with the Graham Fellows Program director once per year.

Graham Fellows Program - Application and Requirements

Course Requirements

It is each student's responsibility to consult with their assigned academic adviser in order to determine how the following course requirements can be most effectively incorporated into their academic plan. There is no guarantee that these courses will fulfill degree requirements in each individual situation. Students are encouraged to explore additional courses offered through the Digital Learning Cooperative. (<https://dlc.psu.edu/>) Each course is a 3-credit course unless otherwise indicated.

The Graham Fellows Program is continually evolving. Program requirements are subject to change based on industry or University trends. Should a change occur while a student is enrolled in the program, they may choose to be exempt from the new requirement and continue to meet their original requirements. The current list of courses will be updated as new courses are added to help students maximize their time at Penn State. If a student finds a course they believe should be added to the list, they should send, well in advance, the course code, name, and description to grahamcenter@psu.edu with a brief summary of which category it should be added to and supporting rationale. The Graham Fellows Program leadership and the Penn State York Academic Affairs office will review the course for approval.

1) One of the following entrepreneurial courses:

MGMT 215 - Entrepreneurial Mindset
MGMT 425 – New Venture Creation
MGMT 431 - Entrepreneurship and Small Business Management
ENGR 310 - Entrepreneurial Leadership
CE 332 - Professionalism, Economics and Construction Project Delivery
ME 340 - Mechanical Engineering Design Methodology

2) One of the following economics courses:

ECON 102 - Introductory Microeconomic Analysis and Policy (May meet GS course requirement)
ECON 104 - Introductory Macroeconomic Analysis and Policy (May meet GS course requirement)
IET 333 - Engineering Economics for Technologists (2-credit course)

3) One of the following ethics courses based on your major:

BA 243 - Social, Legal, and Ethical Environment of Business (4-credit course)
BA 342 - Socially Responsible, Sustainable and Ethical Business Practice
STS 233 (PHIL 233) - Ethics and the Design of Technology (May meet GH course requirement)
PHIL 103 - Ethics (May meet GH course requirement)
PHIL 106 - Business Ethics (May meet GH course requirement)
PHIL 119 - Ethical Leadership (May meet GH course requirement)
HDFS 301 - Values and Ethics in Health and Human Development Professions

Graham Fellows Program for Entrepreneurial Leadership Application

Applicant Information

Today's Date: _____ Applicant's Date of Birth: _____

Full Name: _____
Last First M.I.Address: _____
Street Address Apartment/Unit#

City: _____ State: _____ Zip Code: _____

PSU Email: _____ Alternate Email: _____

PSU ID #: _____ Phone: _____

Expected graduation from Penn State (circle term and list year and campus):

Spring Summer Fall _____
Year Campus

Are you a transfer student OR do you have Dual Enrolled or AP credits? No Yes
If YES, complete the next two fields:

Institution Name: _____ Credits Completed: _____

Academic and Program Information

Intended Major Course of Study: _____

Academic/Program Adviser: _____ Current overall GPA: _____

Minor(s) (if applicable): _____

Additional Major(s) (if applicable): _____

References

Preferred references: Penn State York faculty/staff. First semester applicants, we accept employers, previous professors/teachers, counselors, coaches, etc. Be sure to communicate with your references **prior** to submitting your application.

Reference 1

Name: _____ Email: _____

Title: _____ Phone: _____

Reference 2

Name: _____ Email: _____

Title: _____ Phone: _____

Internship Availability:

- Summer – Full Time Yes No
Fall/Spring Yes No
Is a required internship part of your major? Yes No

Briefly describe the reasons for your interest in the Graham Fellows Program and identify three objectives that you wish to achieve.

How did you hear about the Graham Fellows Program?

Graham Fellows Program Integrity

If I am accepted as a candidate of the Graham Fellows Program, I understand that I must help to create a positive environment in which those of both Penn State and the local community may develop, learn, and grow. I must exhibit admirable behavior as a Graham Candidate by complying with the guidelines of the Penn State Code of Conduct as outlined in the Student Affairs Code of Conduct link <https://studentaffairs.psu.edu/support-safety-conduct/student-conduct/code-conduct>. I understand that if I fail to meet the requirement or the Graham Fellows Program Leadership Committee finds my behavior lacking sound judgment, not promoting a positive environment, or reflects adversely on the Graham Fellows Program or Penn State York, the committee may dismiss me from the Graham Fellows Program. Campus staff will conduct regular review of student academic records to confirm adherence to the Graham Center guidelines and Penn State Code of Conduct.

I understand the expectations and requirements of becoming a Graham Candidate.

Signature

Date

Keep a copy of this application for your records.

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The Pennsylvania State University encourages qualified persons with disabilities to participate in its programs and activities. If you anticipate needing any type of accommodation or have questions about the physical access provided, please contact the Graham Fellows Program at 717-771-8407 in advance of your participation or visit.

Revised: June 2023