

# Graham Fellows Program for Entrepreneurial Leadership (Graham Fellows Program) Application and Requirements Penn State York

**Mission Statement:** The Graham Fellows Program for Entrepreneurial Leadership (Graham Fellows Program) prepares students for their professional careers, equipping them with the knowledge and skills to be innovative leaders within a collaborative environment.

***Preferred Application Deadline: October 1, 2022***

## **Application Process – Complete the following steps in the order listed below:**

1. **Complete the required documents listed below and submit them to the Graham Fellows Program in the Graham Center for Innovation and Collaboration (The Graham Center) or email to - [grahamcenter@psu.edu](mailto:grahamcenter@psu.edu)**
  - a. **Application** – Must be a student in good standing at the York campus to submit the Graham Fellows Program for Entrepreneurial Leadership application.
  - b. **Résumé** - Should be one page in length.
  - c. **Writing Sample** - Essay on applicant’s perspective of entrepreneurial leadership and what skills they possess that will assist them in developing leadership skills. (Roughly 500 words)
  - d. **Academic Excellence** - Current overall grade-point average (GPA) of 3.0 or higher. (Probationary status may be issued to freshman and transfer students)
2. **Meeting with Advising and Career Development** (located in the Main Classroom Building)
  - a. Schedule an appointment with a member of the Advising and Career Development team in person or at 717-771-4053.
    - i. Meet with a member of the Advising and Career Development team.
    - ii. Complete résumé review and updates.
    - iii. Participate in a mock interview.
3. **Meeting with the Graham Fellows Program Director**
  - a. Schedule an in-person meeting. [grahamcenter@psu.edu](mailto:grahamcenter@psu.edu) or 717-771-8407.
  - b. Review application materials.
  - c. Review Graham Fellows Program requirements.
  - d. Review and sign the Photo Release form.

## **Program Requirements to become a Graham Fellow**

1. Complete a degree from Penn State. (Any major or campus)
  - a. Cumulative GPA must remain 3.0 or higher.
2. Complete three Graham Fellows Program aligned courses. (See course listings)
3. Participate in one Graham Fellows Program for Entrepreneurial Leadership Orientation.
4. Participate in one Graham Fellows Program Business Etiquette training.
5. Participate in one approved Emotional Intelligence training.
6. Complete the How to Write a Cover Letter training session.
7. Attend three approved Speaker Series events or business tours per year.
8. Attend one professional networking event.
9. Meet with the Graham Fellows Program director once per year.

## Graham Fellows Program - Application and Requirements

### Course Requirements

It is each student's responsibility to consult with their assigned academic adviser in order to determine how the following course requirements can be most effectively incorporated into their academic plan. There is no guarantee that these courses will fulfill degree requirements in each individual situation. Students are encouraged to explore additional courses offered through the Digital Learning Cooperative. (<https://dlc.psu.edu/>) Each course is a 3-credit course unless otherwise indicated.

- 1) **One of the following entrepreneurial courses:**
  - MGMT 215 - Entrepreneurial Mindset
  - MGMT 425 – New Venture Creation
  - MGMT 431 - Entrepreneurship and Small Business Management
  - ENGR 310 - Entrepreneurial Leadership
  - CE 332 - Professionalism, Economics and Construction Project Delivery
  - ME 340 - Mechanical Engineering Design Methodology
  
- 2) **One of the following economics courses:**
  - ECON 102 - Introductory Microeconomic Analysis and Policy (May meet GS course requirement)
  - ECON 104 - Introductory Macroeconomic Analysis and Policy (May meet GS course requirement)
  - IET 333 - Engineering Economics for Technologists (2-credit course)
  
- 3) **One of the following ethics courses based on your major:**
  - BA 243 - Social, Legal, and Ethical Environment of Business (4-credit course)
  - BA 342 - Socially Responsible, Sustainable and Ethical Business Practice
  - STS 233 (PHIL 233) - Ethics and the Design of Technology (May meet GH course requirement)
  - PHIL 103 - Ethics (May meet GH course requirement)
  - PHIL 106 - Business Ethics (May meet GH course requirement)
  - PHIL 119 - Ethical Leadership (May meet GH course requirement)
  - HDFS 301 - Values and Ethics in Health and Human Development Professions

Note: The Graham Fellows Program is continually evolving. Program requirements are subject to change based on industry or University trends. Should a change occur while a student is enrolled in the program, they may choose to be exempt from the new requirement and continue to meet their original requirements. The current list of courses will be updated as new courses are added to help students maximize their time at Penn State. If a student finds a course they believe should be added to the list, they should send, well in advance, the course code, name, and description to [grahamcenter@psu.edu](mailto:grahamcenter@psu.edu) with a brief summary of which category it should be added to and supporting rationale. The Graham Fellows Program leadership and the Penn State York Academic Affairs office will review the course for approval.

**Graham Fellows Program for Entrepreneurial Leadership Application**

Date: \_\_\_\_\_

**Applicant Information**Full Name: \_\_\_\_\_  
Last First M.I.Address: \_\_\_\_\_  
Street Address Apartment/Unit#

Date of Birth: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

PSU Email: \_\_\_\_\_ Alternate Email: \_\_\_\_\_

PSU ID #: \_\_\_\_\_ Phone: \_\_\_\_\_

Expected Graduation (circle and list the year): **Spring** **Summer** **Fall** \_\_\_\_\_  
Year CampusAre you a transfer student?  No  Yes \_\_\_\_\_  
Institution Name Credits CompletedDo you belong or plan to join other clubs/organizations at Penn State?  No  Yes If yes, please list clubs/organizations  
\_\_\_\_\_**Academic and Program Information**

Intended Major Course of Study: \_\_\_\_\_

Academic/Program Adviser: \_\_\_\_\_ Current overall GPA: \_\_\_\_\_

Minor or Second Major Course of Study (if applicable): \_\_\_\_\_

**References**

**Preferred** references are Penn State York faculty and staff. For first semester applicants, we accept employers, previous professors or teachers, counselors, and coaches/directors. Be sure to communicate with your references **prior** to submitting your application.

**Reference 1**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

**Reference 2**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

**Internship Availability:**

Summer – Full Time  Yes  No  
Fall/Spring  Yes  No  
Is a required internship part of your major?  Yes  No

Briefly describe the reasons for your interest in the Graham Fellows Program and identify three objectives that you wish to achieve.

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How did you hear about the Graham Fellows Program?

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**Graham Fellows Program Integrity**

If I am accepted as a candidate of the Graham Fellows Program, I understand that I must help to create a positive environment in which those of both Penn State and the local community may develop, learn, and grow. I must exhibit admirable behavior as a Graham Candidate by complying with the guidelines of the Penn State Code of Conduct as outlined in the Student Affairs Code of Conduct link <https://studentaffairs.psu.edu/support-safety-conduct/student-conduct/code-conduct>. I understand that if I fail to meet the requirement or the Graham Fellows Program Leadership Committee finds my behavior lacking sound judgment, not promoting a positive environment, or reflects adversely on the Graham Fellows Program or Penn State York, the committee may dismiss me from the Graham Fellows Program. Campus staff will conduct regular review of student academic records to confirm adherence to the Graham Center guidelines and Penn State Code of Conduct.

I understand the expectations and requirements of becoming a Graham Candidate.

\_\_\_\_\_  
**Signature**\_\_\_\_\_  
**Date**

**Keep a copy of this application for your records.**

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The Pennsylvania State University encourages qualified persons with disabilities to participate in its programs and activities. If you anticipate needing any type of accommodation or have questions about the physical access provided, please contact the Graham Fellows Program at 717-771-8407 in advance of your participation or visit.

Revised: August 2022