**Subject:** Agenda for Penn State York Campus Senate Meeting Minutes

**Date and Time:**  November 12, 12:15-1:30 PM

**Location:** Online Zoom meeting

**Attendees:** R. Bartell, J. Burkholder, W. Cantor, M. Casteel, J. Crivaro, B. Eshbach, D. Folkers, R. Foschia, S. Foster, G. Gawo, J. Giguere, S. Gill, F. Haag, A. Harmon-Krtanjek,H. Hartman, C. Heydl-Cortinez,A. Kara, J. Kasten, A. Landis, Lorenz, F. Lugemwa, M. Marcus, S. Molly May, M. Muller,J. Nesbitt, M. Nicholas, J. Owen,J. Petko, J. Price, M. Ritchey, H. Sarafian, A. Seidel, N. Sloboda, J. Smeltzer, A. Vardo-Zalik, S. Lentz, J. Pflaum, S. Ruch, R. Service-Manzo, S. Simonds, A. Caldwell, D. Christiansen, R. Farrell, H. Gumke, A. Lehman, S. Shaffer, and C. Wood.

**I. Approval of minutes from the October 15, 2020, Campus Senate Meeting**

**II. Communications from administration, faculty, and committees**

1. Announcements from the Chancellor, Dr. Dave Christiansen

No announcements for now. Town Hall Friday.

1. Announcements from the DAA, Dr. Bob Farrell

Dates for the wellness days Spring 2021 are: Tuesday, February 9; Thursday, March 11; Wednesday, April 7. Please be sure to plan your class syllabi around these dates. Jenn Nesbit asks for update on research fair. The fair has not been discussed this semester, but plans are to do it virtually. If you would like to be on the committee to plan this virtual event, email Bob Farrell. Would like to have it in April.

1. Announcements from University Senators, Deirdre Folkers and Dr. Jennifer Nesbitt

**Deirdre Folkers** – Many special purpose meetings. Student petition for alternative grading that was passed. Making modification to loophole for people with academic integrity violations. This will be fixed this semester. She is serving on University-wide academic integrity committee, and they are looking at changes and standardization of the process. If you have feedback, please provide it to Folkers. Admissions scheduling and student aid committee will pass a limitation of number of credits students can take – 24 credits proposed with limited exceptions.

**Jennifer Nesbitt** – There are talks to extend grade forgiveness policy into the spring semester. People have already dropped classes because they did not know they had the option. Report sent out – consultative group on SRTE revision and faculty evaluation – nothing much to report – happy to listen to issues on that front.

**Bob Farrell** – Until now if charges with academic integrity (AI) violation and were found guilty, a flag was put on the student’s record so they could not drop the class. Although the alternative grading is coming into place, they cannot drop or use alternative grading. Minor infraction – may have been reduced by a letter grade or upon second offense F for the class. Students will be able to implement alternative grades on December 26. Importance of getting grades in ASAP at the end of the semester.

**Joan Smeltzer** - What faculty should include in their FAR if SRTE results are not being included?

**Bob Farrell** - Fall 2020 can be included if the faculty request it. If you choose not to include SRTE results find another way to demonstrate your good faith effort at teaching excellence in the report. For example, mention professional development activities, discuss alternative teaching methods employed.

**Sukhdeep Gill** – Have students been informed of the grading policy?

**Andrew Caldwell** - Yes, information available to them today.

1. Announcements from Senate Committee Chairs

None.

1. Announcements from Faculty Council Representatives, Drs. Joe Downing and Joy Giguere

**Joy Giguere** – Next meeting is next Tuesday so no updates. How is it going with the constitution – have not broached the topic.

F. Announcements from Faculty

* Amy Harmon Krtanjek and Allan Lehman- Interdisciplinary Project Opportunity with Harley-Davidson – Approached by Harley-Davidson looking for a student team to help them. Need students to put forth good effort to engage in the activity. Interdisciplinary group to improve community engagement. Process for those students: Run as a 400-level course – 3 credits, six-ten hours a week for the semester. The course may count as a capstone course but can be run through the program coordinator. Email forthcoming with details on the program. Trying to reach juniors and seniors. Q&A session next week for the students. Interdisciplinary team from all majors. Hoping to recruit four-six students. The application is due November 25. Encourage students that would represent us well that are mature and work well with others. Self-motivated and disciplined students.
* Ali Kara – On a College level committee for college internship guidelines. Appreciate input from the faculty that participate in these. Updates to forms/processes?
1. Announcement from Staff Advisory Council Chair, Jane Pflaum

E-cookbook submit recipes to jxl260 by November 20. Additional information on SIMBA lunch and learn on December 15 is forthcoming.

1. Announcements from Staff

Holly Gumke– tomorrow at 11:30 a.m. there is a virtual celebration for Joan Smeltzer, Marshal Coyle, and Bob Farrell and Kip Trout’s 25th anniversary.

Andrew Caldwell – late drop deadline is tomorrow – call advising and career development – drop-in hours to discuss impact of dropping

Ryan Service- Manzo – Financial aid – stop by to discuss financial aid aspects to dropping courses and anything related to new grading policy.

1. Announcements from Student Governance, Khara James
2. Announcements from Senate Chair, Joan Smeltzer

Deadline for reports is Dec 3. Upload those reports to Canvas. Module is there. New committee chairs: ask Joan Smeltzer if you would like to see a former year’s committee report as an example. First spring semester senate meeting will be January 8, 2021, at noon. No orientation, so this will be our activity before spring semester. Charge meeting at 1:00 p.m. on January 11.

J. Announcements from Senate Chair-Elect, Dr. Anne Vardo-Zalik

**III. Unfinished Business**

**IV. New Business**

**V. Forensic Business**

**VI. Adjournment**

**VII. Next Meeting:** December 10, 12:15-1:30 p.m.

Proposals for new business by committees must be distributed to all members at least 72 hours prior to the meeting at which they are to be discussed. Except as otherwise provided, all meeting notices and agenda shall be distributed at least 48 hours in advance. Please send materials to the secretary in time for distribution. **Committee reports should be uploaded in Canvas no later than 5:00 p.m. December 3, 2020.**