**Subject:** Agenda for Penn State York Campus Senate Meeting

**Date and Time:** November 12, 2019: 12:10-1:15 p.m.

**Location: Room** 107, M.S. Grumbacher Information Sciences and Technology Center (Grumbacher)

**Attendance: Bob Bartell, Eugene Botanov, Bill Cantor, Mark Casteel, James Crivaro, Ann Fetterman, Deirdre Folkers, Joy Giguere, Fred Haag, Cecilia Heydl-Cortinez, Ali Kara, Andy Landis, Asif Mahmood, Michael Marcus, Maureen Muller-Kahle, Nicole Muscanell, Jennifer Nesbitt, Marcy Nicholas, Judy Owen, Jessica Petko, Mary Ritchey, Duke Sarafian, Javed Siddique, Abdul Siddiqui, Noel Sloboda, Joan Smeltzer, Anne Vardo-Zalik, Emily Wenk, Andrew Caldwell, Holly Gumke, Jane Pflaum, Scott Simonds, Dave Christiansen, Bob Farrell, LeighAnn Fry, Robert Lehman, Sue Ruch, Ryan Service, and Suzanne Shaffer**

**I. Approval of minutes from the October 24, 2019, Senate Meeting**

Minutes approved

**II. Communications from administration, faculty, and committees**

A. Announcements from the Chancellor, Dr. Dave Christiansen

* Dave Christiansen: Graham Center for Innovation and Collaboration. We are starting to have conversations on how we (the faculty) might use this facility. Might be a good space for instructors who want to do collaborative learning and/or technology as part of their classes.
* Holly Gumke: The space will be a flexible place where things can be easily moved around for collaborative work. We remain on schedule for a late spring opening.
* Alan Lehman: We want faculty to think of ways they can leverage the space to be more creative with classwork and assignments.
* Marcy Nicholas: Curious if the technology is being financed by donations. When students make use of this technology, will they have access to laptops or something in that space, or will they be expected to bring their own?
* Dave Christiansen: None of the financing is coming from our campus; it’s part of the project itself; about half donated from philanthropists and some from University Park. In terms of technology, we are not making this into a computer lab. There will be podiums, big screens, routers, etc.
* Bob Farrell: If a student does not have a laptop, the library has at least twelve laptops that students can check out for the day (12 hours).

B. Announcements from the DAA, Dr. Bob Farrell

* Late drop reminder—please grade so that students know where they stand in your course.
* Do not plan to give your final exams via the Nittany Success Center. That is not their responsibility.
* Teaching line faculty interested in going up for promotion—think about attending a workshop on November 21.
* The Undergraduate Reach Fair will take place on April 14, 2020. There will be $50 awards for each academic unit to hand out. It’s up to units to decide how to allocate the award money.
* Heard from University Senators that faculty want more events that call attention to the scholarly and creative work of faculty on campus. In the spring, tea with the DAA will be used to highlight some of this work.
* Joy Giguere: Enjoys attending tea with DAA, but with kid’s school schedules, 3:00 p.m. doesn’t work. Is the common hour possible?
* Bob Farrell: Yes, we could do 11:00 a.m. to 1:00 p.m., possibly.
* Jen Nesbitt: It would also be good to publicize to our student’s what faculty are doing—at the research fair.
* Bob Farrell: Restructuring of campus orientation in January 2020—how do you feel about not having orientation in January?

[unanimous applause]

* Jen Nesbitt: Is the American with Disabilities Act (ADA) presentation that Peggy Violette is doing the same one she did last time?
* Bob Farrell: It is because we had a small group attend last time, so she wanted to make it available again.
* Jen Nesbitt: are you going to bring the diversity training to our campus? As of November 1, every campus must have a trained advocate.
* Bob Farrell: The University has decided that rather than taking volunteers (as in the past), they will be formally trained positions now. When I get information about it, I will pass it on to you all.

C. Announcements from University Senators, Deirdre Folkers and Dr. Jennifer Nesbitt

* Deirdre Folkers: Has been asked to join committee on insurance and benefits, so if you have any concerns let her know. Also, there is a University-wide form that students should provide faculty for letters of recommendation. She will try to hunt down the info on this.
* Jen Nesbitt: this is all legislative and covers everybody and student’s rights are protected.
* Deirdre Folkers: We were asked to look at grant-in-aid; currently for students to receive the discount they must be no older than 26—whether there is any justification for maintaining that limit. Our recommendation will be that there should be no age limit. It will apply to the first undergrad degree and/or the first combined undergraduate/graduate degree.
* Joy Giguere: When I first came here, and my husband was going to take World Campus classes, he received a grant.
* Deirdre: That’s for spouses; this policy is for children of employees.

D. Announcements from Senate Committee Chairs

* Marcy Nicholas on the summary of the Teaching, Learning Technology Advisory Committee (TLTAC) classroom functionality survey. The actionable items in the righthand column don’t necessarily align with each point. Second, if you do have anything else you want to discuss, even the smallest item, send Nicholas an email. Also, pleased to see the thoughtfulness being put around the development of the Graham Center for Innovation and Collaboration, but she is frustrated that our classrooms have not received that same level of thoughtfulness in design. We are forced to update our pedagogical repertoire. When is this innovation going to seep into the classrooms, we use every day?

E. Announcements from Faculty Council Representatives, Dr. Joe Downing and Joan Smeltzer

* Joan Smeltzer: at the last meeting, Rick Brazier provided us with more details on summer work. Tenure line faculty have standing appointments. The expectation is that you would be around seven to ten days after spring and seven to ten days before the start of fall. However, there is no official requirement that you must be on campus. During the semester, you are required to be on campus for duties, but you are not required beyond that. However, one issue is: should there be some sort of a statement for expectation (not a policy) that would encourage faculty to be on campus in the fall and spring to better fulfill their duties and be part of the community? Should this be handled at the campus or college level? Send feedback to Smeltzer or Downing.

F. Announcements from Faculty

* Ann Fetterman: Thank you to everybody who donated corn. Also, we have an upcoming trip to New York before Thanksgiving. Let your students know. There might also be spots for faculty.
* Joan Smeltzer: Next week is the next nosh for nerds after the faculty colloquium.

G. Announcements from Staff

* Ryan Service: update on a new program called Discover Penn State (previously the Border Program). The program applies to all states bordering Pennsylvania. Students are eligible for $6,000/year for the first two years, and if they stay at a Commonwealth Campus for the last two years, it goes up to $7,000/year.
* Mark Casteel: Are there limited numbers (how competitive)?
* Ryan Service: It will be loose, but it doesn’t mean everybody is going to get it.
* Michael Marcus: What can we tell high schoolers?
* Suzanne Shaffer: There is a conference by Schreyer—looking for facilitators for local groups. Also, February 18 there will be in class trainings on Adobe Spark. Finally, there is a program called Edge for global collaborations. There is funding to meet with collaborators over summer.
* Andrew Caldwell: With late drop coming up, will block out times on Thursday and Friday to meet with students.
* Holly Gumke: We are having the holiday luncheon on December 11. We will be asking for RSVPs and sending out more information soon.
* Jess Petko: The Academic and Student Issues Committee (ASIC) is having a town half to discuss First-Year Seminar (FYS) in room 107 of the John J. Romano Administration Building (Romano) at noon on November 13.
* Fred Haag: Where is the move to discuss FYS coming from?
* Jess Petko: Andy Landis, Campus Senate chair, charged me.
* Andy Landis: The University has asked us to look at it; concern that students are getting left behind.
* Dave Christiansen: UP colleges were mandated to provide FYS. There was an option given to campuses to provide one of a few options to fulfill this experience.

H. Announcements from Student Governance

* N/A

I. Announcements from Senate Chair, Dr. Andy Landis

* N/A

J. Announcements from Senate Chair-Elect, Joan Smeltzer

* N/A

**III. Unfinished Business**

**IV. New Business**

**V. Forensic Business**

**VI. Adjournment**

**VII. Next Meeting:** December 5 – 003 Romano

Proposals for new business by committees must be distributed to all members at least 72-hours prior to the meeting at which they are to be discussed. Except as otherwise provided, all meeting notices and agenda shall be distributed at least 48-hours in advance. Please get materials to the secretary in time for distribution.