**Subject:** Agenda for Penn State York Campus Senate Meeting

**Date and Time:**  November 1, 2022, 12:15-1:30 p.m.

**Location:** Room 003, John J. Romano Administration Building

**Attendees**: R. Bartell, E. Blanke, Y. Botanov, J. Burkholder, A. Caldwell, W. Cantor, M. Coyle, J. Downing, B. Eshbach, A. Fetterman, S. Foster, F. Haag, C. Heydl-Cortinez, A. Kara, F. Landis, R. Lehman, M. Lorenz, F. Lugemwa, A. Majeske, S. Molloy, M. Muller-Kahle, J. Nesbitt, M. Nicholas, J. Petko, R. Pierce, M. Ritchey, J. Royer, H. Sarafian, A. Siddiqui, N. Sloboda, J. Smeltzer, A. Vardo-Zalik, E. Wenk, S. Lentz, A. Caldwell, L. Fry, R. Service-Manzo, K. Schwienteck, L. Shields, D. Christiansen, R. Farrell, H, Gumke, A. Lehman, J. Livengood, and S. Simonds

**I. Approval of minutes from the September 22, 2022, Senate Meeting**

Motion to approve by Steven Lutz and second from Andy Landis. Minutes approved.

**II. Communications from administration, faculty, and committees**

A. Announcements from the Chancellor, Dr. Dave Christiansen

Review of Town Hall held virtual the day before (e.g., recruitment and retention of students). Dr. Christiansen stated that campus retention has slipped from first-to-second-year students and hopes a first-year seminar (FYS) will help with retention. He will update the campus once the new budget is available. Question from Steve Lentz about where our students are going, and the chancellor provided stats that our campus has the highest loss to other Penn State campuses (e.g., University Park and Harrisburg). Dr. Christiansen also answered a question regarding potentially expanding in-state tuition to other states or countries (asked by Ali. Kara).

B. Announcements from the DAA, Dr. Bob Farrell

Reminder to make sure that grading is up to date with the upcoming withdrawal deadline. Farrell congratulated faculty for 94 percent completion of Starfish for previous deadline. Pathways program is being expanded. Academic Affairs is hoping to expand summer offerings and online options as well. Mentioned new document for tracking clearances and trainings. Question from Fred Haag about students with numerous flags/absences who are potentially an obstacle to other students’ learning and retention. Farrell answered question about summer work study, and it is available. Yevgeny. Botanov asked questions about enrollment interests for summer classes, and Farrell reiterated online courses may attract more students.

C. Announcements from University Senators, Jennifer Nesbitt and Joan Smeltzer

Joan Smeltzer: Report of the October meeting has been submitted. Highlights of the report include general education requirement discussions, recent controversy over a speaker coming to the University Park campus, and health insurance changes.

Jennifer Nesbitt: President requested that faculty/staff sign up for Advocate Penn State, discussed retention of teaching-line faculty during the hiring freeze, initiation of a new taskforce for faculty development, and a taskforce on University College workload for implementation.

D. Announcements from Senate Committee Chairs

Sonia Molloy: Diversity Equity and Inclusion (DEI) coffee hour upcoming

Bob Bartell on behalf of Kip Trout discussed classroom improvements

E. Announcements from Faculty Council Representatives, Mary Ritchey and Sonia Molloy

None

F. Announcements from Faculty

None

G. Announcement from Staff Advisory Council (SAC) Chair, Jill Livengood

United Way campaign closing soon (reach out to Jane Pflaum), next skill share event on public speaking, open SAC meeting coming up, and Celebrate What’s Right is rescheduled for January.

H. Announcements from Staff

Scott Simmonds: Winners of Halloween decoration contests congratulated

Holly Gumke: Holiday party is December 7 with food but no decorations (due to budgetary restraints)

Lindsay Shields: Reminder about health care Open Enrollment

I. Announcements from Student Governance, Xiomara (“Mara”) Larkin

Not present

J. Announcements from Senate Chair, Bob Bartell

Fall committee reports due week of November28. spring Senate dates: January 31 (Tuesday), March 14 (Tuesday), and April 25 (Tuesday)

Week of January 16, spring committee charge meetings

K. Announcements from Senate Chair-Elect, Dr. Amber Majeske

Make sure to sign attendance sheet

**III. Unfinished Business**

none

**IV. New Business**

A. **Motion:** We move that the York campus of The Pennsylvania State University formally adopt the seminar-based first-year engagement plan, making this a requirement for baccalaureate students beginning fall 2023.

**Rationale:** Currently, our campus is following the first-year engagement experience model for the first-year requirement. While our campus has many resources and events offered throughout the semester, without clear coordination, we haven’t been able to reach and support first-year students. With the appointing of a new first-year seminar coordinator, we now have a point person for this program who will direct and oversee this seminar. Switching to a seminar-based course will allow our campus to better serve our baccalaureate first-year students, allow us to track their progress, and better coordinate resources across the campus.  
(see PDF file for more information)

Specifics of the motion discussed.

Allan. Lehman: Why not Associate degree seeking students? Response: they are allowed to enroll but not required.

Fred Haag: How will scheduling work? Response: Details outlined about days of week and stacking sections.

Ann. Fetterman: Students per class? Response: about 20-22

Amber Majeske: Will departmental-level First-Year Seminar (FYS) course need to be the same or similar? Response: Resources available but no requirement.

Ali Kara: Face-to-face? Response: Yes, not online.

Fred Haag: Was this passed by ASIC unanimously? Response: No. Some disagreement on whether this would help or harm students but general support beyond the pilot.

David Christiansen: Described the process of developing this motion and he finds it an important retention initiative.

Fred Haag: Expressed concerns about starting FYS and canceling first-year engagement (FYE).

Noel Sloboda: Can these courses be held be during common hour? Bob Farrell said it is permissible but need to assess if it is desirable.

Marcy Nicolas: Concerned about decreased enrollment in other general education classes for freshmen due to FYS.

Joan Smeltzer: Motion to amend the motion to add the names of the committees that approved the motion.

B. Bartell: second

Updated Motion below:

A. **Motion:** We move that the York campus of The Pennsylvania State University formally terminate the First-Year Experience (FYE) engagement plan and adopt the seminar-based first-year engagement plan, making this a requirement for baccalaureate students beginning fall 2023.

**Rationale:** Currently, our campus is following the first-year engagement experience model for the first-year requirement. While our campus has many resources and events offered throughout the semester, without clear coordination, we haven’t been able to reach and support first-year students. With the appointing of a new first-year seminar coordinator, we now have a point person for this program who will direct and oversee this seminar. Switching to a seminar-based course will allow our campus to better serve our baccalaureate first-year students, allow us to track their progress, and better coordinate resources across the campus. This motion was endorsed by the Curricular Affairs Committee.

Motion passed.

B. **Update on tracking clearance and training renewal due dates –** Dr. Bob FarrellLeft some handouts to review but will discuss more next time.

**V. Forensic Business**

none

**VI. Adjournment**

Motion Andy Landis, second by Fulgentius Lugemwa. Meeting adjourned.

**VII. Next Meeting:** Thursday, December 8, 2022, 12:15-1:30 p.m. Romano 003

Proposals for new business by committees must be distributed to all members at least 72 hours prior to the meeting at which they are to be discussed. Except as otherwise provided, all meeting notices and agenda shall be distributed at least 48 hours in advance. Please get materials to the secretary in time for distribution.