**Subject:** Minutes for Penn State York Campus Senate Meeting

**Date and Time:**  August 18, 2022, 11:45-1:00 p.m.

**Location:** Conference Center, Main Classroom Building

**Attendees:** R. Bartell, E. Blanke, J. Burkholder, W. Cantor, M. Coyle, J. Crivaro, J. Downing, B. Eshbach, A. Fetterman, S. Foster, F. Haag, P. Hein, C. Heydl-Cortinez, A. Kara, M. Lorenz, F. Lugemwa, A. Majeske, J. Nesbitt, M. Nicholas, J. Petko, J. Price, M. Ritchey, J. Royer, H. Sarafian, J. Siddique, A. Siddiqui, N. Sloboda, J. Smeltzer, K. Trout, E. Wenk, M. Wijesinha, S. Lentz, J. Ca;dwe;;, A., Livengood, K. Schwienteck, P. Bowen, D. Christiansen, B. Dennis, R. Farrell, J. Gugino, A. Lehman, R. Lehman, S. Ruch, S. Simonds, D. Scalet, J. Gerstein, E. Park, E. Wentzel, D. Martin, D. Oswald, X. Larkin, T. Allison, J. Pflaum, S. Bender, J. May, and T. Eisenhard

**I. Approval of minutes from the April 28, 2022, Senate Meeting**

Motion to approve by Fred Haag. Second from Stephen Foster. Minutes are approved.

**II. Communications from administration, faculty, and committees**

A. Announcements from the Chancellor, Dr. Dave Christiansen

Dr. Christiansen spoke at length during orientation, so not much new to add. He is willing to discuss more or answer questions on the evaluation of the instructional spaces for updating. General spaces, computer labs, science labs that came up in the Room Assessment Tool (RAT) were visited. Some things that are not on the priority list are being considered, and discussions on budgets are ongoing. More about this at senate meetings in the future.

B. Announcements from the DAA, Dr. Bob Farrell

Academic units have a $1,200 budget for the year.

C. Announcements from University Senators, Dr. Jennifer Nesbitt and Joan Smeltzer

Joan Smeltzer – Over the summer, the outcome of Dr. Oliver Baker altercation was announced. The incident was reviewed to determine if his behavior rose to level of revoking tenure. It did not. Penn State President Neeli Bendapudi is calling for a review of these guidelines.

D. Announcements from Senate Committee Chairs

None

E. Announcements from Faculty Council Representatives, Mary Ritchey and Sonia Molloy

None

F. Announcements from Faculty

None

G. Announcement from Staff Advisory Council Chair (SAC), Jill Livengood

Professional development opportunities will be announced by email.

H. Announcements from Staff

Registrar Katie Schwienteck had two updates. The Digital Learning Cooperative (DLC) is taking a concentrated look at usage and whether it is being used appropriately. The DLC and the registrar will partner with faculty to make sure that the DLC is not pulling students from classes on campus. Faculty should nudge the student to explore on-campus offerings first. The second announcement was concerning the final exam schedule. There were lot conflicts in the spring. This year, there will be a new set up where there are open periods available each day for the classes that have non-canonical class times.

Question: Will nighttime class final continue as usual? Answer: Final exam time is 6:50-8:40 p.m. for 6:00 p.m. classes and she will try to keep them in the normal classroom location.

H. Announcements from Student Government Association (SGA) President, Xiomara (“Mara”) Larkin

Excited to work with faculty and students this year. If there is any way that SGA can support you, reach out to her.

At this point there was a break for food.

I. Announcements from Senate Chair, Bob Bartell

- Fall 2022 meeting dates: Thursday, Sept. 22, Tuesday, Nov. 1, Thursday, Dec. 8. All fall 2022 meetings are scheduled for 12:15-1:30 p.m. in Room 3, John J Romano Administration Building

 - Senate meeting announcement protocol/workflow (brief review from last year)

 - Fall 2022 Committee Charge Meeting Date: TBD but looking at Aug. 30-31 or Sept. 6-7. Poll is forthcoming.

J. Announcements from Senate Chair-Elect, Amber Majeske

None

**III. Unfinished Business**

None

**IV. New Business**

* **Voting**
	+ Katie Schwienteck and Elizabeth Park tallied votes
	+ Teaching Line Promotion committee chair (one member)
		- Ann Fetterman
	+ Promotion and Tenure committee chair (one member)
		- Amber Majeske
	+ Teaching Line Promotion committee members (two members)
		- Kip Trout, Harley Hartman, with alternate Bill Cantor
	+ Promotion and Tenure committee members (two members)
		- Joe Downing, Maureen Muller, with Andy Landis as alternate

**V. Forensic Business**

* Discussion on initiative to improve instructional spaces (RAT report/priorities/progress)
	+ Bob Bartell - Low hanging fruits are initial priorities. Thankful for admin for being proactive on this matter. Kip Trout will be continuing with room assessment tool. Bob Bartell and Kip Trout will continue to meet with Dr. Christiansen to discuss and tour classrooms. They are hoping to solidify plans in early spring with plans to implement in the summer months. There is a $10,000 for the next five years that has been allotted for these improvements.
	+ Kip Trout – Because this is new was a new initiative, the walkthrough happened in the summer this year. He will work with the Teaching, Learning Technology Advisory Committee (TLTAC) and the administration to move up walk through to make sure work can get be done in the summer.
	+ David Christiansen – This really was a pilot. This is a priority as per resolution by campus senate.
	+ Jennifer Nesbitt – Was there any conversation about the podiums and old monitors?
	+ Bob Bartell - Mentioned in some classrooms. Wiring is crazy in some of them, and needs to be updated.
	+ Ann Fetterman – Have the combinations been changed yet on the podiums?
	+ Jon Price – Yes.

**VI. Adjournment**

**VII. Next Meeting:** September 22 12:15-1:30 p.m., Romano 003

Proposals for new business by committees must be distributed to all members at least 72 hours prior to the meeting at which they are to be discussed. Except as otherwise provided, all meeting notices and agenda shall be distributed at least 48 hours in advance. Please get materials to the secretary in time for distribution.