**Subject:** Penn State York Campus Senate Meeting September 16, 2021

**Date and Time:** September 16th 12:15-1:15 p.m.

**Location:** Romano 003 and Zoom

**Attendees:** R. Bartell, Y. Botanov, J. Burkholder, W. Cantor, M. Casteel, J. Crivaro, B. Eshbach, R. Foschia, S. Foster, G. Gawo, J. Giguere, S. Gill, F. Haag, C. Heydl-Cortinez, A. Kara, J. Kasten, A. Landis, D. Latzko, M. Lorenz, M. Marcus, S. Molly May, S. Molloy, J. Nesbitt, J. Owen, J. Petko, H. Sarafian, J. Siddique, N. Smeltzer, J. Smeltzer, K. Trout, A. Vardo-Zalik, E. Wenk, S. Lentz, J. Pflaum, J. Livengood, J. Royer, S. Ruch, S. Simonds, A. Caldwell, D. Christiansen, R. Farrell, R. Lehman, K. Schwienteck, R. Yuan, S. Tariq, A. Zahra, K. Grey,

1. **Approval of minutes from the August 19, 2021 Senate Meeting**

Motion to approve – Bob Bartell, Mark Casteel - Approved

**II. Communications from administration, faculty, and committees**

1. Announcements from the Chancellor, Dr. Dave Christiansen

Update on DEI committee – charge meeting today Jane Pflaum and Yevgeny Botanov

chairs

* Film crew will be on campus next two weeks
* Dedication for Graham Center September 30th at 12:30 p.m.
* Vaccination rates – Penn State York faculty and staff was at 80% and students at 51%; Over the last week students went to 60%; vaccination clinic here September 30th
* Over the past 7 days – only 1 positive test

1. Announcements from the DAA, Dr. Bob Farrell

* Report sent via email
* Informational meeting for Associate Professors going up for Full Professor – September 28th from 12:15 p.m. - 1:00 p.m.
* Meeting for teaching line interested in promotion is being planned
* Vacancy of Assistant Director of Academic Affairs – current contact for adjuncts is Dr. Farrell and they are aware of this; adjuncts being reviewed is being monitored by Dr. Farrell, to review new hires they will participate in a teaching demonstration

1. Announcements from University Senators, Dr. Noel Sloboda and Dr. Jennifer Nesbitt

* Marathon plenary this week working on initiatives and put forward a number of changes related to promoting equity and inclusion
* More opportunity for students to take classes P/F when dealing with difficulties from past year
* Change in definition of academic rank language regarding promotion on teaching line
* Work to overhaul how we do teaching assessments with bias and student’s not understanding what it is for. Desire to incorporate more self-reflection, give faculty choice about who evaluates them
* University conducting AC 80 commitment and outside professional work generated by changes by federal government – creating policies to staff and faculty
* Penn State has issued acknowledgement of land http://equity.psu.edu/acknowledgement-of-land

1. Announcements from Senate Committee Chairs *(as appropriate to business)*

* Faculty Affairs – October 1st 12:15 p.m. via Zoom – Posted on Canvas Senate posted after today’s meeting
* TLTAC meeting on October 1st at 10:00 – 11:00 a.m. via Zoom

1. Announcements from Faculty Council Representatives, Drs. Joe Downing and Joy Giguere

* First meeting tomorrow, September 17th - coming up faculty handbook, USFC awarding processes with new rubrics and language for diversity

1. Announcements from Faculty *(as appropriate to business)*

* Penn State Laureate October 13th at 12:00 p.m.

1. Announcement from Staff Advisory Council Chair, Joe Royer

* Sept 29th 12:00 p.m. – 2:00 p.m. therapy pets on campus
* October 4th United Way day

1. Announcements from Staff *(as appropriate to business)*

* None

1. Announcements from Student Governance, Sohaib Tariq

* Constitution day – Barb Eshbach coming next Monday to present
* Formulating the Senate by end of September – Voting and by October new senators will be sworn in and chairs will be elected
* Want to hold discussions at meetings including current affairs

1. Announcements from Senate Chair, Anne Vardo-Zalik

* Noel Sloboda has finished training for Ombudsperson

1. Announcements from Senate Chair-Elect, Bob Bartell

* None

**III. Unfinished Business**

**IV. New Business**

**V. Forensic Business**

Discussion: Campus closures and use of Zoom

Draft of Campus policy distributed via email and Canvas

* Dr. Farrell has given us a draft of the campus policy. The compressed schedule was problematic with sharing classes with other campuses and classes in non-standard times
* Noel Sloboda – suggested add check email and refer to course syllabus – Dr. Farrell will add that
* Kip Trout question – if teaching remotely - if campus is closed shouldn’t have class via Zoom - that is in the policy
* Sukhdeep Gill– appreciate recognition that faculty have more freedom to do what works for their classes
* Anne Vardo-Zalik– need to let students know the first day of class what the expectations are so they are prepared to do what they want
* Jennifer Nesbitt add or “by Zoom after 10 am” in every dismissal policy – Dr. Farrell will do this
* Joan Smeltzer– Once this is posted will it be shared to students by email – Dr. Farrell replied yes
* Anne Vardo-Zalik – Make sure there is consistency as much as possible so students are not confused, add the weather alert to syllabus
* Dr. Farrell suggested put this policy into the syllabus
* Mary Ritchey – Before campus was closed could faculty have the freedom to change class to Zoom alternative methods?
* Dr. Christiansen said that if you make that decision, it is recommended to contact administration so they can back you up
* Bob Bartell – recognized it is hard when you have a night class it is hard to miss a whole week of content
* Joan Smeltzer– thinking about the guidance that we have been given from provost and other offices we get mixed messages
* Anne Vardo-Zalik – having a good campus policy will hopefully eliminate this confusion

**VI. Adjournment**

**VII. Next Meeting:** November 4 12:15-1:30 pm, Romano 003 and ZOOM

Proposals for new business by committees must be distributed to all members at least 72 hours prior to the meeting at which they are to be discussed. Except as otherwise provided, all meeting notices and agenda shall be distributed at least 48 hours in advance. Please get materials to the secretary in time for distribution.